



## Meeting Minutes

Thursday, October 10, 2019

### Opening:

October 10, 2019, 18:00 at STC 2002

### Agenda

#### 1. Items to Discuss

##### 1. New Positions

- 2 events coordinator
  - o Reports to VP Events
- 1 resource coordinator
  - o Reporting to VP Marketing
  - o Responsibilities: uploading specific PowerPoints
    - Possibly using password protected documents and posting them online (with permission)
- Administrative coordinator
  - o Reporting to VP Finance and Admin
  - o Responsibilities: Meeting minutes (recording and uploading minutes)
- Industry Tour Coordinator
  - o Reporting to VP Outreach
  - o Responsibility: assisting with set-up and outreach for company tours.
- Year Representatives
  - o First, Second, Third, Fourth
  - o Elections being in classes the week after thanksgiving break.

##### 2. 2020 Gala

- Delta Hotel, 180 people

##### 3. Finance

- Science Enrollment 129
  - o 53 in 1A
- Geography Enrollment 109
  - o 57 in 1A

##### 4. Bowling (Future Social Events)

- What went wrong?
  - o Too short notice
  - o Smack-dab middle of Mid-term Week
  - o Paid 160.93 from Dan
    - Need to be reimbursed

The University of Waterloo Aviation Society represents all aviation students at the University of Waterloo. With over 235 students currently enrolled, the UW aviation program is one of the most prominent and rapidly expanding in Canada.

- Marketing to Instructors as well
- Same event as last year. Possibly change it up?
- Future events: Possibly YYZ plane spotting and then food at Wendy's.
- 5. Holiday Party
- With Winged Warriors
- Lunch
- Location:
  - University Club (\$29 per person)
  - The biggest East Side Mario's in the world

### **Adjournment**

Meeting was adjourned. The next meeting will take place on October 24 at 18:30 at STC 2002.

Minutes submitted by:

Approved by: